

**Special Board Committees**

For purposes of this policy, a Board committee is a committee composed only of current Board members.

Formation of a Board committee shall be by Board action. When establishing a Board committee, the Board action shall, at a minimum, specify the:

- Number of Board members on the committee;
- Term of committee membership; and
- Responsibilities of the committee.

The Board Chairman shall appoint or call for the election of all Board committees may be created by the Board for specific assignments. When so created, such.

A Board committee shall be fact-finding, deliberative, and advisory, and shall make recommendations in the areas of its responsibility. Board committees shall be appointed report their findings and recommendations to the Board and shall not assume administrative duties or responsibilities.

**Transacting Business**

Unless specified by the Chairman of the Board. Such committees shall terminate Board, a Board committee shall not have final decision-making authority. Board committee recommendations must be reported to the Board at a regular or special meeting. The Board shall not accept a Board committee's recommendation without due consideration of the matter.

**Dissolution**

A Board committee shall be dissolved upon completion of their assignments, or such committees may be terminated by a vote of the Board the assigned task or Board action.