

Clinical Medical Assistant



[Program Requirements](#) [Search Courses](#)

This 237-hour program prepares Clinical Medical Assistant students to perform skills in the medical office setting. Clinical medical assistants perform routine clinical tasks to keep the offices of physicians, podiatrists, chiropractors and optometrists running smoothly. It requires 142 classroom hours and 80 hours of a clinical externship.

Students perform clinical procedures, including administering medications, assisting with minor surgery, performing an electrocardiogram, obtaining laboratory specimens for on-site testing, educating patients and maintaining clinical equipment in an ambulatory care setting. Clinical duties may include taking/recording medical histories and vital signs, explaining treatment procedures to patients, preparing patients for examination and assisting the physician during the examination.

Additionally, an AHA BLS for Healthcare Providers (8 hours) and Professionalism in the Workplace (7 hours) are given within this course. Both are required prior to attending clinical rotations. This program will provide the necessary training and skills required to challenge the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination.

Information is subject to change based on industry, facility, or institution requirements. Please note that CPR training must be Basic Life Support through the American Heart Association.

This course can be delivered via an online hybrid format or in person.

Estimated Tuition

Cost of program is \$2,330. Additional costs include an on line background check (\$40, payable by student), drug screen (\$40, payable by student), supplies, and textbooks: One pair of Navy Blue scrubs, tennis shoes, and stethoscope. Medical Assistant (CCMA) Online Study Guide 2.0 + Online Practice Test 2.0, and Printed Study Guide.

Prerequisites

ALL prerequisites **MUST** be completed **ONE WEEK BEFORE** the start of class including online background check, high school diploma or GED, copy of Social Security card, state-issued ID or TDL (Names **MUST** match), and all immunization requirements.

- Online Background Investigation (\$40, payable by the student) at <https://portal.castlebranch.com/LK53>. The results take 48-72 hours. For assistance, please see a registration clerk at the Center for Workforce Development.
- High School Diploma or GED
- Drug Screen (\$40, payable by the student) at <https://portal.castlebranch.com/LK53>. The results take 48-72 hours. For assistance, please see a registration clerk at the Center for Workforce and Community Development.
- Copy of Social Security Card **AND** a State-Issued ID or TDL (Names **MUST** match).
- All students are required to have the current immunizations listed below.

Time Commitment

- Classroom: 142 hours
- Clinical Externship: 80 hours
- AHA BLS for Healthcare Providers: 8 hours
- Professionalism in the Workplace: 7 hours
- Total Hours: 237

IMMUNIZATION REQUIREMENTS

To be eligible for clinicals at a facility, you will need to have **ALL** of your shots **BEFORE** the start of class, and you must bring **PROOF** of all shot and titer records to the Center for Workforce and Community Development when registering.

- Hepatitis B — Series of Three doses are required or a Quantitative Titer will be accepted as long as the result shows positive immunity.
- MMR — Must have two doses of vaccination. Titer accepted.
- TB Skin Test (PPD) — Test must be negative and taken within 12 months of the end date of clinical rotations. If positive, chest X-ray with written results from a doctor showing no symptoms of TB accepted **OR** Chest X-ray with written results within 2 years of the start date of class **OR** Quan ti FERON® — TB Gold Blood Test.
- Tetanus, Diphtheria & Pertussis (TDaP) — Must be within 10 years of the end date of the class.
- Varicella — Must have two doses of vaccination or titer test with positive results.
- Flu Vaccine — annual — if clinical rotations are to be completed during flu season. (Oct.-March)

Check Eligibility for Licensing Exams

Students who have a felony conviction should check with the Program Manager of their program to determine if a licensing exam is required to be employed. Some examples

include, but are not limited to, education, nursing, cosmetology, and technology programs. Legislative changes, specifically, HB 1508 from the 85th Texas legislative session section 53.151 (2017), require notification to applicants and enrollees regarding the consequences of a criminal conviction on eligibility for an occupational license. Students may be ineligible for an occupational license upon completion of a program due to prior convictions.

HB 1508

Students who have a felony conviction should check with the Program Manager of their program to determine if a licensing exam is required to be employed. Some examples include but are not limited to education, nursing, cosmetology, and technology programs. Legislative changes, specifically, HB 1508 from the 85th Texas legislative session section 53.151 (2017), require notification to applicants and enrollees regarding the consequences of a criminal conviction on eligibility for an occupational license. Students may be ineligible for an occupational license upon completion of a program due to prior convictions.

[CAREERS IN
THIS FIELD](#)
[My Next Move](#)

■