

# International Students

**SpanTran** is our recommended international transcript evaluation service. They have created a custom application for Lee College that will make sure you select the right kind of evaluation at a discounted rate. You can access their application here: [SpanTran Application - Lee College](#)

## International Student Admission to Lee College

Application Deadlines (All required application documents must be received by this date.)

- Fall Start: July 1
- Spring Start: Nov. 1

### Application Process: International Student Living Outside the U.S.

1. Lee College Application
  - Complete a Lee College Admissions Application at [goapplytexas.org](http://goapplytexas.org).
2. Proof of High School Completion
  - Submit proof of high school completion. An evaluation from a NACES-approved evaluating agency is required. ([www.naces.org/members.html](http://www.naces.org/members.html)). If the student has attended another U.S. college, an official transcript and completed transfer letter from that institution are required.
3. Evidence of English Language Proficiency
  - Provide evidence of proficiency in the English language. Citizens of some countries are exempt from this requirement. Applicants can inquire as to whether this applies to them. This requirement may be satisfied in part by submitted results from the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). Students need a minimum aggregate TOEFL score of 530 on the paper-based test (PBT), 197 on the computer-based test (CBT), or 71 on the Internet-based version (iBT). On the IELTS, a score of 5.5 or higher is required.
4. Financial Support
  - Present certified proof of financial support. This must be in the form of original bank statements or a certified letter on a bank letterhead verifying that the student has personal or family funds in the amount of \$16,000 a year available for support while studying in the United States. If a sponsor resides in the U.S., an Affidavit of Support ([www.uscis.gov/files/form/i-134.pdf](http://www.uscis.gov/files/form/i-134.pdf)) must be submitted.
5. Passport
  - Submit Passport document (Scan, copy, or take a picture of the document).
6. International Student Supplemental Application
  - Complete and deliver International Student Supplemental Application (Print and sign before delivering via email or mail).
7. Statement of Understanding
  - Complete and deliver Statement of Understanding form (Print and sign before delivering via email or mail).
8. Receive I-20

- Once items 1-7 are successfully completed, Lee College should be able to complete an I-20 and produce a letter of admittance. These documents will be mailed via standard mail, although the applicant can inquire about options for express mail, with the expense covered by the applicant.
9. After Arriving in the U.S.
    - After arriving in the United States, applicant must complete the following steps at Lee College:
      - Complete state required Texas Success Initiative (TSI) testing, which requires a measure of college readiness in English reading, writing, and mathematics and is used to determine placement. International students are subject to all TSI policies and required testing. Scores from these tests are not used to grant or deny admission to the college.
      - Meet with Registrar or Assistant Registrar.
      - Meet with an advisor in the Advising/Counseling Center to determine which classes will be taken.
      - Pay \$50 non-refundable application fee.

## **Application Process: International Student Transfer from US College or University**

1. Lee College Application
  - Complete a Lee College Admissions Application at [goapplytexas.org](http://goapplytexas.org).
2. College Transcripts
  - Submit transcript from your current U.S. institution.
3. Evidence of English Language Proficiency
  - Provide evidence of proficiency in the English language. Citizens of some countries are exempt from this requirement. Applicants can inquire as to whether this applies to them. This requirement may be satisfied in part by submitted results from the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). Students need a minimum aggregate TOEFL score of 530 on the paper-based test (PBT), 197 on the computer-based test (CBT), or 71 on the Internet-based version (iBT). On the IELTS, a score of 5.5 or higher is required.
4. Financial Support
  - Present certified proof of financial support. This must be in the form of original bank statements or a certified letter on a bank letterhead verifying that the student has personal or family funds in the amount of \$16,000 a year available for support while studying in the United States. If a sponsor resides in the U.S., an Affidavit of Support ([www.uscis.gov/files/form/i-134.pdf](http://www.uscis.gov/files/form/i-134.pdf)) must be submitted.
5. Passport
  - Submit Passport document (Scan, copy, or take a picture of the document).
6. International Student Supplemental Application
  - Complete and deliver International Student Supplemental Application (Print and sign before delivering via email or mail).
7. Statement of Understanding
  - Complete and deliver Statement of Understanding form (Print and sign before delivering via email or mail).
8. Submit F-1 International Student Transfer In Form

- Complete student portion of form, then have school from which you are transferring complete the rest. The form can be delivered by the school from which the applicant is transferring, or the applicant can deliver the form.
9. Receive I-20
    - Once items 1-7 are successfully completed, Lee College should be able to complete an I-20 and produce a letter of admittance. These documents will be mailed via standard mail, although the applicant can inquire about options for express mail, with the expense covered by the applicant.
  10. After Receiving I-20
    - After obtaining the I-20, the applicant must complete the following steps at Lee College:
      - If not already completed or exempt, applicant must complete state required Texas Success Initiative (TSI) testing, which requires a measure of college readiness in English reading, writing, and mathematics and is used to determine placement. International students are subject to all TSI policies and required testing. Scores from these tests are not used to grant or deny admission to the college.
      - Meet with Registrar or Assistant Registrar.
      - Meet with an advisor in the Counseling Center to determine which classes will be taken.
      - Pay \$50 non-refundable application fee.

## **Application Process: International Change of Status**

1. Application Process
  - Follow steps 1-8 as listed in Application Process: International Student Living Outside the U.S., with the exceptions being that the applicant can receive the I-20 in person, rather than being mailed.
2. Choose your Change of Status Option
  - Option 1: Applicant obtains I-20 and travels back to home country to apply for reentry to the U.S. as an F-1 student. For individuals on temporary visas, this is usually the best option, increasing the likelihood that F-1 status will be approved.
  - Option 2: Applicant obtains I-20 and then attempts to change status while in the U.S. by completing the Form I-539 Application to Change Nonimmigrant Status. This change of status request is often denied for applicants of certain visa classifications. Consult with Registrar or Assistant Registrar to determine what might be your best option.
3. After Change of Status is Complete
  - After the applicant's change of status has been completed successfully, the applicant must complete the following steps at Lee College:
    - Complete state-required Texas Success Initiative (TSI) testing, which requires a measure of college readiness in English reading, writing, and mathematics and is used to determine placement. International students are subject to all TSI policies and required testing. Scores from these tests are not used to grant or deny admission to the college.
    - Meet with Registrar or Assistant Registrar.
    - Meet with an advisor in the Counseling Center to determine which classes will be taken.
    - Pay \$50 non-refundable application fee.

## **International Student Applicant Forms (PDFs):**

- [International Student Supplemental Application](#)
- [International Applicant Checklist](#)
- [International Statement of Understanding](#)

## **Contact Lee College International Admissions**

Email: [chusband@lee.edu](mailto:chusband@lee.edu) or [admissions@lee.edu](mailto:admissions@lee.edu)

■

[Live Chat](#)

[FIND A CAREER](#)

[My Next Move](#)